

Architectural Committee

Scope: Accept applications from property owners, store and distribute forms, go to see proposed site, deliver applications to board and at least 1 member available at Board meetings for questions. Committee recommends approval or rejection to board. Board has final decision as to outcome.

What requires approval? For ANY improvement or maintenance project to the property owner should call one of the members of the committee to determine if an application is required.

Time of Action - If application is received within 10 days of a Board Meeting, the committee must recommend approval or rejection in time for consideration by the Board.

Notice to property owner - A copy of the application must be mailed or hand delivered to the applicant immediately after action by the Board. There is an area on the form for comments and if the application is rejected a reason should be placed in that area or any stipulations for approval.

Monthly Meeting - Board will read Name, Address and intended project and ask if there is any further discussion. After a poll of the board, the application will be returned to the committee and returned to the applicant as quickly as possible.

Note: If any major digging is intended, a call should be made to the local utilities to have underground wires and cables marked to prevent injury from electric shock or charges for destroyed property. The number to call is _____ .